

Present: Tim, Hans, Jane, Kathy, Heather, Jo, Sian, Jean, Maureen

**Action**

**1. Reports from Treasurer and Membership Secretary**

There are 33 fully paid up members, one more than last meeting.  
Tim, Jane and Sian are getting to grips with the bank authorisation process.  
Committee members to make Maureen aware of any expenses incurred.

**2. Prepararation for concert on Nov 21<sup>st</sup>**

2 people needed to meet and greet and collect donations  
Jo to buy donation buckets. Heather to make Food Bank signs  
All expenses to be deducted from bar takings

**Sian & Kathy  
Jo    Heather**

Peter will ask Phil Ainsley for help with lighting.            Manning of bar  
Help needed washing up afterwards. Ask for volunteers on Thursday.  
Peter has obtained bar licence -£21.    Drinks on sale or return. Buy nibbles

**Peter & Jean**

**Peter & Jean**

Jo needs to know numbers of choir members coming before Thursday 14th

**Sian**

Staging from school for piano.  
Pauline to set up chairs on stage, copying how we have them on the 14<sup>th</sup>.  
Pauline to set up 10 tables with 80 chairs facing forward.  
Curtain open before people arrive

**Peter**

Rehearsal before concert at 5.45. Doors open at 7pm. Jo there at 5pm with others to help.

14<sup>th</sup> Nov session to start at 6.45 (coffee) 7.15 Singing

Publicity:- Heather to forward poster to committee and Kate  
Bigbury Drums (Jo)      Modbury Nextdoor ( Jane) Facebook (Kate)  
Kingsbridge Gazette reminder (Hans)  
Posts with posters on to be put round town pm Friday 15<sup>th</sup> (Tim & Kathy)  
Church announcements on Sunday. Ask various church people like Gill, Peter etc

**Heather  
Jo   Jane   Kate  
Hans  
Tim  
Kathy**

A suggestion for a Logo for Modbury Gospel Singers to be designed by Emily,  
Maureen's daughter

**Maureen**

**3. Replacement for Jo**

Jo to explore local possibilities for taking on leadership roles. Support to build confidence could include working alongside Jo a bit, maybe taking a session with help if Jo happens to be away and attending a choral workshop.

**Jo**

Other possibilities will be explored in case the above does not materialise. Eg Natural Voices etc. Tim to make some investigations.

**Tim**

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