

Modbury Gospel Singers committee meeting

Monday 1st July 2024 19.45

Present Tim Beavon, Maureen Bennett, Jane Elliott-Toncic, Heather Farrow, Kathy Milthorp, Hans Van der Heiden, Jean Wright

Apologies Paul Stanton, Sian Walker-McAllister

1. Who is going to do what

It was decided that Tim would be chair, Jane vice chair, Sian membership secretary, Kathy secretary, Maureen treasurer, Jean hall liaison person, Heather librarian. Other roles may appear in due course.

2. Dates and times for September to Christmas

The autumn sessions will start on 19th September and finish on 5th December with a break for half term. The Memorial Hall will be open from 7pm for tea and coffee, singing will start at 7.30 and finish at 9.30 with a short comfort break in the middle.

JEAN to liaise with Peter Lowe about paying hall hire, checking the amount and what it includes e.g kitchen, access to cupboards etc

3. 23 January – hall unavailable because of pantomime.

It was decided to consult Jo whether a replacement leader should be found for this session and if so find a replacement venue.

4. Fees, discounts and phased payments

It was decided that Term fees will be based on £5 a week, and paid in advance, preferably by bank transfer, by the start of each term. If bank transfer is not possible, Maureen should be approached to find an alternative method. If a session is cancelled, £5 will be deducted from the next term's fees. Existing members should approach Maureen if they can't manage the full fees and they will be asked to pay fees based on £2 a week to be paid termly or half termly in advance. New members would be expected to pay the normal £5 per session.

5. Trial period for new members

One free week was decided for anyone wanting to try out the choir.

6. Fees for mid-term joiners

Fees will be calculated pro rata.

7. Bank account

Maureen has made progress in setting up a bank account. The 3 signatories will be Tim, Sian and Maureen

MAUREEN to liaise with Jo about her payment, suggesting half termly in advance.

8. Publicity ahead of September restart

It was agreed to produce an article and poster for September's Modbury Messenger. TIM to liaise with KATHY on content by end of July. It was suggested that SIAN could contact members to ask if they have any suggestions on other local publications/media we could use and whether anyone is good at producing posters.

9. Data Protection .

This affects Maureen and Sian. All Emails should go out blind copy. JANE agreed to look into storing data.

10. Back up for when Jo not available.

For any planned absence it was agreed that Jo should liaise with Caroline to ask if she would be able to take the session. It was agreed that Caroline would be offered the same fee as Jo. For any last minute unplanned absence, Heather and Kathy will step in.

11. Jo – communication with members

All communication with members to be made via Sian

12. Music choices/ Performances- what, when, how we decide

No discussion took place. We will wait for Jo to meet with us

14 Website

TIM to include a committee section on website with minutes of meetings included.

Next meeting 19 August at 8pm.

The meeting ended at 8.50pm